

Scott Heck

From: Scott Heck
Sent: Saturday, February 27, 2021 4:10 PM
To: 'john.m.speer@gmail.com'; Ryan Bolton (rbolton@ringwoodnj.net); Mike McCracken; Debbie Buchanan
Subject: 2.28.21 budget discussion
Attachments: Budget Discussion 2.28.2021.docx; Budget 2-28.pdf

All: Attached please find the items that I would like to discuss at our committee meeting tomorrow- Scott

Budget Discussion 2/28/2021

Capital

1. Police Department

A. Improvements to the radio system and coverage- <i>bond</i>	\$ 750,000.00
B. Police Body Cameras (required)	\$ 27,205.00
C. E-Ticket	Funded
D. ALCO DWI machine (required)- <i>bond</i>	\$ 25,000.00
E. Squad room renovations	
F. Borough ID card printer/reader	\$ 11,000.00

2. Public Works

A. Street Sweeper- <i>bond</i>	\$ 260,000.00
B. Bucket Truck - <i>bond</i>	\$ 150,00.00
C. Lights Margaret King Baseball Field	\$ 80,000.00
D. Sewer Plant upgrades	\$ 1,500,000.00
E. Road are in bad shape- Jeffs min. request	\$ 500,000.00
F. Truck replacement program needs to continue	

3. Fire Service

A. Replace 1992 Fire engine 261- <i>bond/lease</i>	\$ 420,000.00
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4. Water Department

A. Valve turning program-vendor (DEP required)	\$30,000.00
B. Service Truck replacement	\$60,000.00
C. Brookside pump house rebuild	\$ 75,000.00
D. Rebuild Skyline Pumps 3 & 4- <i>bond</i>	\$ 160,000.00
E. Update control system	
F. Purchase valve turning machine??	

5. Reimbursable Grants- total funding required

A. EDC bike paths	\$ 50,000.00
B. Lake testing- balance not in 2020	
C. Library Grant -Air Conditioning \$575k-\$250k from orig. bldg. fund	\$ 325,000.00

6. Revenue

A. Anticipated revenue sources from various borough accounts	\$ -111,233.00
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7. Legal funding

- A. Litigation Quarry
- B. Litigation COAH
- C. COAH zoning ordinances
- D. Defense of the sign ordinance

February 26, 2021

To: Scott Heck
Vendor: North Jersey Fire and Rescue Equipment, LLC
From: Angie Deming
Customer: Township of Ringwood

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New W.S. Darley WASP

OPTION 1

Unit Cost:	\$ 420,000.00	Term (Years):	<u>5</u>	<u>7</u>	<u>10</u>
Down Payment:	\$ 0.00	Payments:	\$ 91,261.49	\$ 67,021.60	\$ 48,967.18
Net Financed:	<u>\$ 420,000.00</u>	Factor:	0.21729	0.15958	0.11659
Payment Frequency:	Annual	APR:	2.83%	2.85%	2.89%
First Payment Date:	February, 2022				

OPTION 2

Unit Cost:	\$ 420,000.00	Term (Years):	<u>5</u>	<u>7</u>	<u>10</u>
Down Payment:	\$ 100,000.00	Payments:	\$ 69,532.56	\$ 51,064.08	\$ 37,308.33
Net Financed:	<u>\$ 320,000.00</u>	Factor:	0.21729	0.15958	0.11659
Payment Frequency:	Annual	APR:	2.83%	2.85%	2.89%
First Payment Date:	February, 2022				

Delivery Date: To be determined

- * This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- * This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- * Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- * Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,
Republic First National Corporation

Angie Deming
angie@rfonline.com

Revenue Source	Anticipated 2020	As of 12/3/20	Difference	%
1. Surplus Anticipated	\$ 20,000.00	\$ 20,000.00	\$0.00	100%
2 Water Rents	\$ 1,475,154.53	\$ 1,441,196.41	(\$33,958.12)	98%
3 Miscellaneous	\$ 28,076.40	\$ 22,055.93	(\$6,020.47)	79%
4 Additional Water Rents	\$ -	\$ -	\$0.00	0%
	\$ 1,523,230.93	\$ 1,483,252.34	\$ (39,978.59)	97%

12/31/20

Revenue Source	Anticipated 2020	As of 12/3/20	Difference	%
1. Surplus Anticipated	\$ 1,200,000.00	\$ 1,200,000.00	\$0.00	100%
2. Surplus Anticipated with prior written consent from Director, DLGS	\$ -	\$ -	\$ -	
3. MISCELLANEOUS REVENUES				
Misc. Section A:				
Alcoholic Beverages ✓	\$ 3,700.00	\$ 3,782.10	\$82.10	102%
Other ✓	\$ 12,000.00	\$ 11,375.00	(\$625.00)	95%
Fees & Permits	\$ 85,000.00	\$ 87,555.55	\$2,555.55	103%
Fines - Municipal Court	\$ 95,000.00	\$ 61,226.97	↓ (\$33,773.03)	64%
Int. & Costs on Taxes	\$ 140,000.00	\$ 133,491.77	↓ (\$6,508.23)	95%
Int. on Investments & Dep.	\$ 40,000.00	\$ 26,915.78	↓ (\$13,084.22)	67%
Tax & Assessment Searches	\$ -	\$ -	\$0.00	
Election Revenues	\$ 600.00	\$ 1,000.00	\$400.00	167%
Uniform Fire Safety Act	\$ 17,000.00	\$ 13,343.85	↓ (\$3,656.15)	78%
Park & Ride Permits	\$ 30,000.00	\$ 8,928.75	↓ (\$21,071.25)	30%
Sewer Rents	\$ 150,000.00	\$ 136,307.63	↓ (\$13,692.37)	91%
Vacant Property Fees	\$ 120,000.00	\$ 81,000.00	↓ (\$39,000.00)	68%
Misc. Section B:				
Energy Receipts Tax	\$ 1,600,509.00	\$ 1,524,705.02	↓ (\$75,803.98)	95%
PILOT Funds	\$ 41,796.00	\$ 41,796.00	\$0.00	100%
Misc. Section C:				
Uniform Constr. Code Fees	\$ 160,000.00	\$ 148,190.00	↓ (\$11,810.00)	93%
Misc. Section D:				
Wanaque - Code Enforcement	\$ 50,000.00	\$ 25,000.00	↓ (\$25,000.00)	50%
Pompton Lakes - Stormwater	\$ 13,000.00	\$ -	↓ (\$13,000.00)	0%
Pompton Lakes - Finance	\$ 35,000.00	\$ 37,140.00	\$2,140.00	106%
Bloomington - Snake Den Rd	\$ 30,000.00	\$ 39,985.00	\$9,985.00	133%
Misc. Section E:				
MRNA	\$ -	\$ 104,655.05	\$104,655.05	
Misc. Section F:				
Clean Communities	\$ -	\$ 29,957.51	\$29,957.51	
Body Armor Fund	\$ 2,262.62	\$ 2,262.62	\$0.00	100%
DOT Transportation	\$ -	\$ -	\$0.00	
Mun. Alliance on Alcoholism & Drug Abuse	\$ 46,060.00	\$ 21,010.13	↓ (\$25,049.87)	46%
Recycling Tonnage	\$ 29,943.09	\$ 29,943.09	\$0.00	100%
NJHCNG	\$ 10,000.00	\$ 10,000.00	\$0.00	100%
Misc. Section G:				
Sale of Recycling Materials	\$ 22,000.00	\$ 38,524.16	\$16,524.16	175%
Interfund - Assessment Trust	\$ -	\$ -	\$0.00	
Interfund - Other Trust Fund	\$ -	\$ -	\$0.00	
General Capital Surplus	\$ -	\$ -	\$0.00	0%
Total Misc. Revenue	\$ 2,733,870.71	\$ 2,618,095.98	(\$115,774.73)	96%
4. Receipts From Delinquent Taxes	\$ 630,000.00	\$ 634,541.18	\$4,541.18	101%
5. SUBTOTAL GENERAL REVENUES:	\$ 4,563,870.71	\$ 4,452,637.16	(\$111,233.55)	98%

2019 COMPLETED DPW IN-HOUSE CAPITAL/DRAINAGE PROJECTS
ALL GPS/GIS COMPLETE THOROUGH 11/28/19

DATE COMPLETED	STREET	CONSTRUCTION ESTIMATE FOR OUTSIDE CONTRACTOR		
5/1/2019	27-31 Judith Ann Drive (subject to groundwater sample)	\$29,000.00	3 ECO Inlet Covers	3
5/1/2019	28 Judith Ann Drive	\$5,000.00	2 ECO Inlet Covers	2
5/1/2019	28 Judith Ann Drive	\$1,000.00	1 ECO Inlet Cover	1
5/1/2019	45 Judith Ann Drive (subject to groundwater sample)	\$4,000.00	No New Inlet Covers	0
5/1/2019	Intersection of Catherine/Joseph	\$5,500.00	2 ECO Inlet Covers	2
5/1/2019	10-14 Catherine Drive	\$8,000.00	1 ECO Inlet Cover	1
5/1/2019	22 Joseph Lane	\$4,000.00	1 ECO Inlet Cover	1
5/1/2019	14 Joseph Lane	\$5,000.00	1 ECO Inlet Cover	1
5/1/2019	Intersection of Joseph Lane and Marcia Road	\$16,000.00	2 ECO Inlet Covers	2
5/1/2019	36 Judith Anne Drive	\$8,000.00	2 ECO Inlet Covers	2
06/20/19	2 Marcia Road	\$20,000.00	No New Inlet Covers	0
07/16/19	47 Copper Hill Park	\$5,000.00	1 ECO Inlet Cover	1
07/16/19	6 Waterford Court	\$8,000.00	1 ECO Inlet Cover	1
08/09/19	Old Forge Road	\$67,000.00	2 ECO Inlet Covers	2
08/26/19	52-54 Orchard Road Phase 1	\$36,000.00	No New Inlet Covers	0
09/06/19	56 Pinewood Drive	\$4,000.00	No New Inlet Covers	0
10/03/19	27 Ridge Place	\$9,000.00	No New Inlet Covers	0
10/31/19	5 Locust Lane	\$57,000.00	4 ECO Inlet Covers	4
11/28/19	Windbeam Loop	\$84,000.00	7 ECO Inlet Covers	7
	TOTAL:	\$375,500.00		30

**ENGINEERING CAPITAL
PROJECTS/EXPENSES
2021**

DRAINAGE

Item No.	Description	Est. Const.	Est. Design	Remarks	\$ Avail.	2021 Cap Bond	2021 Op.
1	Roadway/Drainage Improvement Materials	\$100,000	\$0	In-House DPW Projects	\$0	\$100,000	\$0
2	Equipment Rental	\$25,000	\$0		\$0	\$25,000	\$0

ROADWAY IMPROVEMENTS

	Description	Est. Const.	Est. Design	Remarks	\$ Avail.	2021 Cap Bond	2021 Op.
3	Road Resurfacing	\$475,000	\$0	Various Locations	\$0	\$475,000	\$0
4	Erskine Road/Lakeview Ave Roadway Imp.	\$490,000	\$50,000	Received \$480,000.00 NJDOT Grant for 2020.	\$0	\$490,000	\$50,000
5	Roadway Guide Rail	\$35,000	\$0	Various Locations	\$0	\$35,000	\$0
6	Roadway Striping	\$15,000	\$0	Skylands Road	\$0	\$15,000	\$0
6A	Roadway Centerline Reflectors	\$35,000	\$0	West Brook Rd (from Stonetown to bridge)	\$0	\$35,000	\$0

BUILDINGS & GROUNDS

	Description	Est. Const.	Est. Design	Remarks	\$ Avail.	2021 Cap Bond	2021 Op.
7	Court Administrator Office Renovations	\$30,000	\$0		\$0	\$30,000	0

ENGINEERING TOTALS: \$1,205,000 \$50,000 \$0 \$1,205,000 \$50,000

WATER

	Description	Est. Const.	Est. Design	Remarks	\$ Avail.	2021 Water Bond	2021 Water Op.
8	Hilltop Water Tanks Rehabilitation	\$1,400,000	\$300,000		\$0	\$1,700,000	\$0
9	Skyline Pump House - Pump 3 & Pump 4	\$125,000	\$25,000		\$0	\$150,000	\$0
	WATER DEPARTMENT TOTALS:	\$1,525,000	\$325,000		\$0	\$1,850,000	\$0

SEWER

	Description	Est. Const.	Est. Design	Remarks	\$ Avail.	2021 Sewer Bond	2021 Sewer Op.
10	James Drive TP (zinc & copper removal)	\$1,000,000	\$150,000		\$0	\$1,150,000	\$0
11	James Drive TP (CAP Exceedance) Report	\$0	\$225,000		\$0	\$225,000	\$0
	SEWER DEPARTMENT TOTALS:	\$1,000,000	\$375,000		\$0	\$1,375,000	\$0

**2021 CAPITAL BUDGET
PROJECT REQUEST FORM**

Date: October 1, 2020

DEPARTMENT: Engineering Services
ITEM / PROJECT: Item No. 3 – Road Resurfacing
DESCRIPTION:

This project is the annual Road Resurfacing Program. To resurface all the Borough roadways, with a 15-20 year expectancy of asphalt roads that are resurfaced, at an asphalt price of approximately \$95.00/ton for 2021, plus any other required items (striping, police, milling, etc.), approximately \$550,000.00 is required. Last year we paved approximately \$190,000.00 of streets. The preliminary list of roadways and their individual resurfacing costs is included. A final list of roadways will be submitted to and approved by the Manager's Office at a later date.

Costs: Construction \$475,000.00 Equipment _____ Prof.: Finance/Legal/Eng. Etc. _____
Total Costs \$475,000.00

Year: 2021

Mandatory: _____ Necessary: _____ Desirable: X

FORM: ACBRF

2021 BOROUGH OF RINGWOOD ROAD PAVING PROGRAM

STREET	LIMITS	AMT.	RUNNING TOTAL
STONETOWN ROAD (TILCON SPOT MILLING)	FROM SEMINOLE TO NORTH OF LE BOU	\$187,644	\$187,644
LE BOUIN BOULEVARD (FULL WIDTH MILL)	ENTIRE	\$40,044	\$227,688
FOXHILL LANE (GUTTER MILL & FW MILL CUL-DE-SAC)	ENTIRE	\$41,823	\$269,510
STONEMWALL COURT (GUTTER MILL & FW MILL CUL-DE-SAC)	ENTIRE	\$37,652	\$307,163
FIELDSTONE DRIVE (FULL WIDTH MILL)	STONEMWALL CT TO SKYLARK DRIVE	\$148,267	\$455,429
	PAVING AND PROJECT MISC. ITEMS	\$0	\$455,429
	ESTIMATE	\$455,429	\$0

REQUIRES DRAINAGE BY DPW, PAVE WITH STONETOWN
 PAVE WITH STONEWALL & FIELDSTONE
 PAVE WITH FOXHILL & FIELDSTONE
 PAVE WITH STONEWALL & FOXHILL

PROJECT ESTIMATE: \$455,429 \$455,429
 BUDGET AMOUNT: \$475,000 \$475,000

GENERAL NOTES:

DPW MUST COMPLETE THE FOLLOWING PRIOR TO PAVING:

- MILL STREETS AS DIRECTED
- REMOVE WEEDS FROM PAVT.
- CUT BACK VEGETATION @ SHOULDERS
- PATCH POTHOLES
- SWEEP STREETS.
- POST "NO PARKING SIGNS".
- REPAIR INLETS, MANHOLES & CURB AS NEEDED
- CHECK AND REPAIR WATER VALVES
- SUPPLY WATER VALVE RISERS TO PAVING CONTRACTOR

DPW MUST COMPLETE THE FOLLOWING AFTER PAVING:

- REPLACE ENVIRONMENTAL CURB COVERS
- REPLACE BICYCLE SAFE GRATES

2021 CAPITAL BUDGET PROJECT REQUEST FORM

Date: October 1, 2020

DEPARTMENT: Engineering Services
ITEM / PROJECT: Item No.4 – Erskine Road/Lakeview Avenue Roadway & Drainage Improvements, Phase 4-FINAL
DESCRIPTION:

This project is the annual Municipal Aid Grant Program project that is partially funded by the NJDOT – Local Aid Services. This project will begin near 310 Lakeview Avenue and continue approximately 4,200 feet to the intersection of Lakeview Avenue and Erskine Road. This project would complete Lakeview Avenue completely around Erskine Lake. The Borough has applied for a grant for this project from the NJDOT – Local Aid Services and we anticipate receiving an approximately \$490,000.00 grant for this project. The construction cost estimate to complete this project is approximately \$490,000.00. Therefore, the Borough should appropriate \$540,000.00 to construct and inspect this project. After the construction is complete, the NJDOT will fully reimburse the Borough the amount of the grant, or the construction costs (whichever is less).

Please note that typical municipal aid plans and specifications, as well as increased construction supervision requirements, are required by the NJDOT. The plans and specifications are currently being completed. An additional \$50,000.00 should be appropriated for construction supervision services.

Costs: Construction \$490,000.00 Equipment _____ Prof.: Finance/Legal/Eng. Etc \$50,000.00 \$540,000.00
Total Costs

Year: 2021

Mandatory: X Necessary: _____ Desirable: _____

FORM: ACBRF

2020 Municipal Aid Application

Erskine Road/Lakeview Avenue Roadway & Drainage Improvements, Phase III

(Approximately 4,475 LF)

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
Excavation, Test Pits	EA	20	\$200.00	\$4,000.00
Roadway Excavation, Unclassified	CY	100	\$50.00	\$5,000.00
Roadway Excavation, Rock	CY	25	\$250.00	\$6,250.00
DGA, 4" Th.	TONS	400	\$30.00	\$12,000.00
Bit. Conc. Base Coarse, I-2, 2" Th.	TONS	400	\$90.00	\$36,000.00
HMA Milling, 2" Average Depth	SY	12400	\$4.00	\$49,600.00
Super Pave, HMA Surface Course	TONS	1500	\$90.00	\$135,000.00
Bicycle-Safe Grates	EA	5	\$300.00	\$1,500.00
Environmental Curb Castings	EA	2	\$350.00	\$700.00
Inlets and Manholes	EA	16	\$3,000.00	\$48,000.00
Repair/Replace Inlets	EA	11	\$2,000.00	\$22,000.00
Granite Curbing	LF	140	\$35.00	\$4,900.00
Drainage Pipe	LF	762	\$70.00	\$53,340.00
Beam Guide Rail	LF	200	\$35.00	\$7,000.00
Beam Guide Rail End Treatments	EA	6	\$4,000.00	\$24,000.00
4" Wide Yellow Traffic Striping	LF	8950	\$1.00	\$8,950.00
4" Wide White Traffic Striping	LF	8950	\$1.00	\$8,950.00
Traffic Markings, White	SF	400	\$50.00	\$20,000.00
Saw Cut Bituminous Concrete	LF	2500	\$5.00	\$12,500.00
Signage	EA	10	\$250.00	\$2,500.00
Topsoil and Seed	SY	2400	\$5.00	\$12,000.00
Maintenance and Protection of Traffic	LS	LS	\$5,000.00	\$5,000.00
Fuel Price Adjustment	LS	LS	\$5,000.00	\$5,000.00
Asphalt Price Adjustment	LS	LS	\$5,000.00	\$5,000.00

ESTIMATED CONSTRUCTION COST: \$489,190.00

ESTIMATED CONSTRUCTION INSPECTION COST: \$48,919.00

ESTIMATED TOTAL COST: \$538,109.00

2021 CAPITAL BUDGET PROJECT REQUEST FORM

Date: October 1, 2020

DEPARTMENT: Engineering Services
 ITEM / PROJECT: Item No.5 – Roadway Guide Rail
 DESCRIPTION:

This project is the annual Roadway Guide Rail Program. It is recommended that the Borough appropriate \$35,000.00 this year. Listed below are several locations where the guide rail would be installed/replaced:

- Oakwood Drive - At Skyline Lakes Drive: 400 ft. of guide rail
- Stonetown Road - At 547 Stonetown Road 115 ft. of guide rail and 2 end treatments

Costs: Construction \$ 35,000.00 Equipment _____ Prof.: Finance/Legal/Eng. Etc \$ 0.00 \$ 35,000.00
 Total Costs

Year: 2021

Mandatory: _____ Necessary: _____ Desirable: X

FORM: ACRBF

2021 CAPITAL BUDGET PROJECT REQUEST FORM

Date: October 1, 2020

DEPARTMENT: Engineering Services
 ITEM / PROJECT: Item No.6 – Roadway Striping
 DESCRIPTION:

This project is the annual Roadway Striping Program. It is recommended that the Borough appropriate \$15,000.00 this year. Only streets where the existing striping is "worn" will be striped. Listed below are the streets where striping is recommended:

Skylands Road (Greenwood Lake Turnpike to Plaza)
 Skylands Road (Rumble Strips near the Plaza)

17,000 ft. of striping
0 ft. of striping
 17,000 ft. of striping

Costs: Construction \$ 15,000.00 Equipment _____ Prof.: Finance/Legal/Eng. Etc \$ 0.00 \$ 15,000.00
 Year: 2021
 Mandatory: _____ Necessary: _____ Desirable: X
 Total Costs

FORM: ACBRF

**2021 CAPITAL BUDGET
PROJECT REQUEST FORM**

Date: October 1, 2020

DEPARTMENT: Engineering Services
ITEM / PROJECT: Item No.6A – Roadway Centerline Reflectors
DESCRIPTION:

This item is to install centerline reflectors on West Brook Road from the new West Brook Road bridge to Stonetown Road.

Costs: Construction \$ 35,000.00 Equipment _____ Prof.: Finance/Legal/Eng. Etc \$ 0.00 \$ 35,000.00
Total Costs

Year: 2021

Mandatory: _____ Necessary: _____ Desirable: X

FORM: ACBRF