



Ringwood Water Department
Phone: 973-962-7037

APPLICATION FOR NEW CUSTOMER SEWER CONNECTION

Applicant's Name: _____

Property Address: _____

Block/Lot _____

Applicant's Phone: _____

Applicant's E-Mail: _____

Contractor's Name: _____

Contractor's Address: _____

Contractor's Phone: _____

Is there an existing septic system on the property?: _____

-----DO NOT WRITE BELOW THIS LINE-----

Sewer Connection Availability Must Be Verified By Two People Before Application Can Proceed:

Date of Verification of Availability: _____ Director: _____

Date of Verification of Availability: _____ Engineer: _____

Reason for Non-Availability: _____

Fee must be paid in full with this application as per Ordinance 2023-#08: \$12,330.84

Is approximate location of sewer lateral/cleanout known: YES or NO

Fee Paid: (check or cash) _____

Scheduled Date of Installation: _____

Sewer Account Activated in Edmunds: _____

Notified Sewer Plant Operator: _____

CHECKLIST FOR NEW CUSTOMER SEWER CONNECTION

Plumbing Requirements for Sewer Hookup -

- Needs permit – Fee's between \$100-\$200
 - Form F-100, F-170, F-130
- If interior piping is involved, permit needs to be pulled by a licensed plumber. Otherwise permit must be secured by registered H.I.C. or homeowner.
- If re-routing of interior piping is needed, a plumbing diagram will be required (can be done by plumber)
- Cleanout required within 5-feet of house wall. Can be inside or outside.
- Trench inspection will be required prior to backfill.
- Inspection will be for the entire trench with sand base and pipe in it.

Health Department Requirements for Sewer Hookup

Small Repair Form for Abandonment of Septic - \$50 fee

Engineering Department Requirements for Sewer Hookup

Ringwood Street Excavation Permit - Fee is included with the application.

- Liability Insurance of the contractor must be provided to the Borough.

Street Excavation Permit Number: _____

THE APPLICANT IS RESPONSIBLE TO PERFORM THE FOLLOWING:

1. COORDINATE ALL WORK WITH THE VARIOUS DEPARTMENTS.
2. CLEANOUT TO BE INSTALLED WITHIN 5-FEET OF CURB REQUIRED.
3. BOROUGH WILL GIVE THE APPROXIMATE LOCATION OF THE SEWER LINE BUT IT IS THE APPLICANTS' RESPONSIBILITY TO LOCATE.
4. COORDINATE TRAFFIC CONTROL WITH THE RINGWOOD POLICE DEPARTMENT.

IF ANY WORK (MATERIAL OR EQUIPMENT) IS LOCATED WITHIN ROADWAY:

1. NEATLY SAWCUT PAVEMENT.
2. EXCAVATE THE TRENCH AND EXPOSE THE SEWER LINE.
3. THE APPLICANT WILL BACKFILL THE TRENCH AND COMPACT EVERY SIX INCHES USING AN APPROPRIATE TRENCH COMPACTER. THE EXISTING EXCAVATED MATERIAL CAN ONLY BE USED IF APPROVED BY THE DEPARTMENT OF PUBLIC WORKS. OTHERWISE, THE APPLICANT MUST SUPPLY AND INSTALL DGA THE ENTIRE DEPTH OF THE TRENCH.
4. THE APPLICANT SHALL CONSTRUCT THE ROADWAY CROSS SECTION USING 6" COMPACTED DGA, 4" ASPHALT BASE MATERIAL, AND 2" ASPHALT SURFACE COARSE MATERIAL.

