



## **CERTIFIED COPIES**

Certified copies of births, civil unions, marriage and death certificates, are issued for events which occurred in the Borough of Ringwood.

To obtain an application for a certified copy, please call 973-475-7106 and one will be provided to you thru email or USPS. Application requests for certified copies are taken by phone Monday through Friday, 9:00 am- 4:00 pm, excluding holidays.

Once the application for a Certified Copy of Vital Record is completed and two forms of valid ID are provided with \$10 for each copy requested a certified copy or copies will be printed. The certified copy can be picked up in person or mailed to you.

\*Please note in person payment must be cash (exact amount please) or check. Only checks are accepted thru mail.

If you have any questions, please contact:

Laurel Kidd, Deputy Registrar - 973-475-7106  
Evelyn Leenas, Alternate Deputy - 973-475-7171

Registrar Office Hours: Monday – Friday 9:00 am - 4:00 pm